

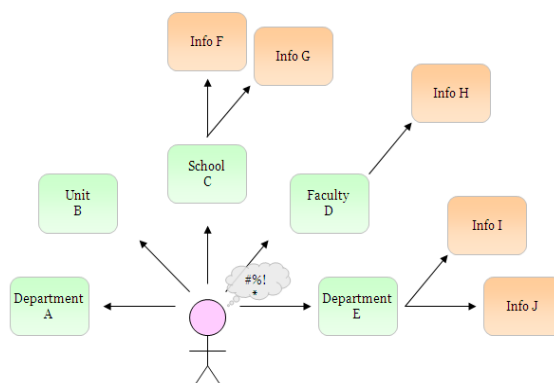
Creating our first University-wide intranet

Rachel Kousal, Intranet Project Manager
Marketing and Communications Division



A university-wide intranet

BACKGROUND





A university-wide intranet

THE PROJECT

'...just make it better...

...and do it by March.'

3



A university-wide intranet


THE PLAN

How could we do enough
without doing everything?


Develop a modular plan

4

[illegible]



A university-wide intranet




INTRANET

[Home](#)
[Your employment](#)
[Working here](#)
[Campus info](#)
[Contacts & connections](#)
[News & initiatives](#)
[Log out](#)

Your employment

Access information on your pay, leave, super and benefits. Find out about health and welfare support, and developing your career.



Pay

- Your pay
- Pay components
- Paydays
- Annual rates of pay
- Paydays and close-off dates
- Payment summary
- Superannuation

Leave

- Annual leave
- Sick & carer's leave
- Long service leave
- Parental leave
- Government parental leave
- Other types of leave
- Christmas shutdown

Hours & flexible working

- Working hours
- Flexible working arrangements
- Work and family

Benefits

- Overview
- Safety packaging
- Discounts & offers

Performance development

- Performance planning & development framework
- Academic planning & development
- General staff
- CareerPath

Support

- Equity & diversity
- Employee assistance program
- Staff with a disability
- Health, safety & wellbeing
- Injury management
- Change management guide

Career development & transition

- Career & skills training
- Academic promotions
- Find a job at Sydney
- Career transitions
- Leaving the University

Policies & forms

- Code of Conduct
- Policy register
- HR forms

New staff

- Getting started
- Heat maps
- Tips & links

Casual staff

- Getting started
- Getting paid
- For managers

Individual contracts or awards


- Performance bonus plan
- Types of contracts and awards

Enterprise Agreement 2009-12

- Enterprise bargaining 2012/13
- EA 2009-12 Summary
- EA 2009-12 Parts
- EA 2009-12 Schedules


© 2013 The University of Sydney. Web 2008 Australia. Updated 12 April 2013.
 ISBN 13 978 0 515 454 000X Number 100200. Phone +61 2 9351 3322.

[About](#)
[Contact Us](#)
[Disclaimer](#)
[Privacy statement](#)
[University of Sydney](#)
[Media centre](#)



THE UNIVERSITY OF SYDNEY

A university-wide intranet



THE UNIVERSITY OF SYDNEY

[Home](#)
[Your employment](#)
[Working here](#)
[Campus info](#)
[Contacts & connections](#)
[News & initiatives](#)
[Log out](#)

[Pay](#)
[Leave](#)
[Hours & flexible work](#)
[Benefits](#)
[Performance](#)
[Support](#)
[Careers](#)
[Policies](#)
[New staff](#)
[Casuals](#)
[Individual contracts](#)
[EA](#)

Welcome Rachel, you are here: [Home](#) / [Your employment](#) / [Pay](#) / [Your pay](#)

Pay

- > **Your pay**
 - Components
 - Paydays
 - Salary - annual rates of pay
 - Payment summary
 - Paydays and close-off dates
- > Superannuation

Your pay

This section of the intranet provides information about your pay. You can:

- check [allowances and close-off dates](#)
- view the [different annual salary rates](#)
- find out about your [remuneration package](#)
- view and print your [payroll](#)
- download your [payment summary](#)

For help with a specific query, you can also:

- talk to the [HR Service Centre Officer assigned to your unit or faculty](#)
- read your employment contract.

Staff covered by the Enterprise Agreement can view details about their pay, entitlements and conditions of work on the [Enterprise Agreement website](#).

Non-Enterprise Agreement staff

If you are not covered by the Enterprise Agreement, your pay and work conditions will be determined by whichever of the following applies to you:

- [Australian Workplace Agreement \(AWA\)](#)
- [Individual Transitional Employment Agreement \(ITEA\)](#)
- [common law contract](#)
- [Lisa Performance Award 2010](#) (for some Seymour Centre and Sydney Conservatorium of Music staff (PDF, 90KB))

Staff employed under an AWA, ITEA or common law contract may be eligible to participate in the [University Performance Bonus Plan](#), under which bonus payments are awarded based upon the achievement of individual, faculty and University performance objectives.

Log in

- [Log in to my@unsw](#)

Related links

- [Casual staff](#)
- [Casual allowances](#)
- [Enterprise Agreement](#)
- [Fair Work](#) (national industrial relations system)

Contact us


[Find your HR Service Centre Officer](#)

Did you find what you were looking for?

© 2013 The University of Sydney, NSW 2008 Australia. Updated 11 April 2013.
 ABN 15 211 513 464. CRICOS Number 00220A. Phone +61 2 9351 2222.

[About](#)
[Feedback](#)
[Disclaimer](#)
[Privacy statement](#)
[University of Sydney](#)
[Mobile version](#)

7



THE UNIVERSITY OF SYDNEY

A university-wide intranet

LESSONS LEARNED

*Use limitations
to your advantage*

© 2013 The University of Sydney, NSW 2008 Australia. Updated 11 April 2013.
 ABN 15 211 513 464. CRICOS Number 00220A. Phone +61 2 9351 2222.

8

4



A university-wide intranet

LESSONS LEARNED

*Truly believe that what
you're delivering is right
...and don't waiver*

9



A university-wide intranet

LESSONS LEARNED

*Engage,
Engage again,
Engage some more*

10



A university-wide intranet

TAKE THE TOUR